



**Community Events Assistant**  
30 hours/week, 9-week contract  
[www.thestop.org](http://www.thestop.org)

The Stop Community Food Centre uses food and food access as a tool for community development in the Davenport West and Wychwood Heights neighbourhoods of Toronto. Among other programs, The Stop runs emergency food programming at our 1884 Davenport Road site, as well as an outdoor bake oven and Good Food Market. We are looking for an energetic, dynamic, friendly and creative person to animate community festivals and events throughout the summer.

**Responsibilities:**

Working with support from our dynamic program team and amazing volunteers, you would be responsible for organizing our annual community event, The Good Food for All Festival. As well you will play a primary role in organizing and participating in other summer events such as the weekly pizza oven and outdoor Good Food Market.

**Responsibilities will include:**

- Organizing a variety of activities and entertainment for events
- Coordinating activities with program staff
- Supporting the Pizza Oven and Good Food for All volunteers
- Outreach, documentation and evaluation

**Qualifications:**

You are diplomatic, tactful, confident, organized, enthusiastic, creative, detailed-oriented and a team player. In addition, you have the following qualifications:

- Passion for The Stop's mission, and commitment to social justice.
- Demonstrated experience in organizing events
- Excellent communication skills
- Ability to manage several projects and balance different tasks
- Demonstrated experience working with volunteers in a leadership capacity
- Ability to speak a language relevant to the neighbourhood is an asset
- Some late evenings may be required for events

**Salary:** \$15. /per hour

**Start date:** June 24, 2019

Please send your Cover letter and résumé by Friday, May 31, 2019 to, Attention: Hiring Committee Events Assistant to [jobs@thestop.org](mailto:jobs@thestop.org).

***No faxes or phone calls please.***

The Stop Community Food Centre is committed to employment equity and encourages applicants from equity seeking groups. We regret that only those applicants being considered will be contacted.